

BUILDING CONTROL SERVICES

Building Control – Public Safety – Specialist Services

Application Number:

The Leonardo Building
2 Rossington Street
Leeds,
LS2 8HD

Tel: 0113 2478106

Email: Building.Control@leeds.gov.uk

www.leeds.gov.uk

Please do not use this form for building work in connection with Commercial buildings.

**DETAILS OF THE CHARGES FOR THIS TYPE OF APPLICATION ARE ON THE
BACK OF THIS FORM.**

1 Applicant's details (see note1)

First Name:..... Last Name:
Address
Postcode: Tel: E-mail

2 Agent's or Builder's details (if applicable)

Name:
Address:
Postcode: Tel:..... E-mail

3 Location of building to which the work relates

Address:
Postcode: Tel:

4 Proposed Work

1. Description:
.....
2. Number of storeys in building:
3. Date of commencement (*see note below)

5 Use of building

1. If new building or extension please state proposed use:

6 Charges (see reverse of this form for details)

Building Notice charge: £.....

7 Additional Information

Has Planning Permission been granted Yes / No Application No

8 Statement

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 12(2) (a) and is accompanied by the appropriate fee.

Name:

Signature:

Date:

***YOU MUST GIVE 48 HOURS NOTICE PRIOR TO COMMENCEMENT OF WORK ON SITE**

Schedule 2 Building Notice Applications 2010
(These Figures INCLUDE VAT)

Type of Work	Building Notice Charge (£'s)
An extension to a dwelling (including any rooms in the roof space) not exceeding 10m ² .	320
An extension to a dwelling exceeding 10m ² but not exceeding 40m ² .	475
An extension to a dwelling exceeding 40m ² but not exceeding 60m ² .	635
Formation of a room(s) in a roof space within a dwelling exceeding 10m ² but not exceeding 60m ² .	475
Extension to a dwelling to form garage or Erection of a detached garage between 30m ² and 40m ² .	140
Extension to a dwelling to form garage or Erection of a detached garage between 40m ² & 60m ² .	300
Replacement of existing windows, roof lights, windows and doors.	75
Electrical Installations	120
Estimated cost of Building works not specified above £'s	
0 to 2,000	140
2,001 to 5,000	280
5001, to 10,000	352
10,001 to 20,000	520

NOTES

1. The applicant is the owner of the building.
2. One copy of this notice should be completed and submitted plus a block plan to a scale of 1:1250.
3. If the proposal is over or in close proximity to a Public Sewer a Full Plans submission will be required.
4. **For any other works not specified on this form or if help is required please telephone (0113) 2478106.**
5. This application is for Building Regulations only. A separate application must be made if necessary under the TOWN AND COUNTRY PLANNING ACTS or any other legislation.

6. This Building Notice shall cease to have effect from three years after it is accepted by the Local Authority unless the work has been commenced before the expiry of that period.

PLEASE ENSURE YOU HAVE:

Provided the applicants full name and telephone number.

Enclosed a Block Plan.

Entered the full postcode.

Enclosed the appropriate charge.

Signed the form.

Please Note

Due to the increasing complexity of the Building Regulations a Building Notice is **NOT** recommended if it relates to a domestic extension, a loft conversion, or a new dwelling.

If you choose to submit a Building Notice for the above work additional technical and/or structural information may be required.

Such information may take the form of constructional drawings and floor plans to scale produced by an agent or architect and/or structural calculations produced by a structural engineer both of which may result in additional expense to you.

This additional information will assist everyone involved with the project and may prevent costly mistakes being made on site.

We will contact you or your agent if we require any additional information which should be provided as soon as possible and before building work commences on site.

Such information will be examined for compliance with the Building Regulations but no formal approval notice will be issued or approved plans returned unlike a **Full Plans** application.

Please remember that if Planning Permission is required then such permission MUST be obtained prior to commencement of the work.